



Bernards Heath Junior School

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Head Teacher: Mr Darren Armoogum BSc PGCE

Deputy Head: Mr John Reynolds BSc QTS

22 September 2023

DA/PH

Dear Parent/Carer,

PARENT-TEACHER CONSULTATIONS

THURSDAY 12TH OCTOBER 4:00pm – 7:30pm

WEDNESDAY 18TH OCTOBER 4:00pm – 7:30pm

****Please note 3D & 5L times are slightly different- please see separate letter****

Teachers will be holding Parent/Teacher consultations in their own classrooms on the above days. We have an on-line booking system. This allows you to choose your own appointment times with teachers and you will receive an e-mail confirming your appointment.

Appointments can be made on-line from **Wednesday 27th September at 8:00pm**; the booking system will close on **Wednesday 4th October at 10.00am**. Should you need to make any changes or book after this date, please contact the school office.

Please visit either:

<https://bernardsheath.schoolcloud.co.uk>

<https://www.bernardsheathjnr.herts.sch.uk/useful-links/>

To book your appointments, login with the following information:

Pupil's preferred first name -eg:	John
Pupil's surname -eg:	Smith
Pupil's date of birth –eg:	24/12/2013

If you do not have access to the internet, please contact the school office from **10:00am to 3:00pm** when staff will be able to make appointments on your behalf.

PLEASE NOTE THAT YOU ARE ABLE TO MAKE ONLY ONE APPOINTMENT FOR EACH CHILD.

We ask that children **do not** accompany you. They may **not** be left in the library unsupervised.

Yours sincerely,

DArmoogum

Darren Armoogum
Headteacher