



Bernards Heath Junior School

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Head Teacher: Mr Darren Armoogum BSc PGCE

22 January 2025

DA/PH

Dear Parent/Carer,

PARENT-TEACHER CONSULTATIONS

THURSDAY 13TH FEBRUARY 4:00pm – 7:30pm

WEDNESDAY 26TH FEBRUARY 4:00pm – 7:30pm

Teachers will be holding Parent/Teacher consultations in their own classrooms on the above days. We have an on-line booking system. This allows you to choose your own appointment times with teachers and you will receive an e-mail confirming your appointment.

Appointments can be made on-line from **Monday 27th January at 8:00pm**; the booking system will close on **Tuesday 4th February at 10.00am**. Should you need to make any changes or book after this date, please contact the school office.

Please book your appointment online:

<https://bernardsheath.schoolcloud.co.uk>

<https://www.bernardsheathjnr.herts.sch.uk/page/?title=Useful+Links&pid=40>

If you do not have access to the internet, please contact the school office from **10:00am to 3:00pm** when staff will be able to make appointments on your behalf.

PLEASE NOTE, ONE APPOINTMENT FOR EACH CHILD.

We ask that children **do not** accompany you. They may **not** be left in the library unsupervised.

SEN Support- Additional Support Plan meetings

In this term, **pupils in receipt of SEN Support** will have a separate ASP meeting instead of the Parent/Teacher consultation. Your child's class teacher will contact you in the **week beginning 3rd March** to arrange this meeting. The meeting will combine both the Parent/Teacher consultation and Additional Plan review.

(Please note you will be unable to book an evening Parent/Teacher consultation appointment as well)

If your child has an EHC plan, please book a Parent/Teacher consultation as normal. The EHCP termly review meetings will be organised separately by the SENCO.

Yours sincerely,

DArmoogum

Darren Armoogum
Headteacher