



Bernards Heath Junior School

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Interim Head Teacher: Mrs Hayley Gilbert BA(Hons) QTS NPQH

19 September 2025

Dear Parent/Carer,

PARENT-TEACHER CONSULTATIONS

WEDNESDAY 15TH OCTOBER 4:00pm – 7:30pm

THURSDAY 23RD OCTOBER 4:00pm – 7:30pm

Teachers will be holding Parent/Teacher consultations in their own classrooms on the above days.

We are using Arbor to make bookings. You can use the Arbor App on mobile devices or the Parent Portal on computers to access bookings.

Please see attached guide: Bookings a Parent's Evening Appointment in Arbor

Please ensure you have setup your account and downloaded the App. You should have received a welcome email from Arbor with instructions to do this.

Appointments can be booked from Wednesday 24th September at 8:00pm until Monday 6th October at 10.00am.

PLEASE NOTE, ONE APPOINTMENT FOR EACH CHILD.

We ask that children **do not** accompany you if possible, as there is no supervision.

Yours sincerely,

Hayley Gilbert
Interim Headteacher